

# Handling request form



Customer		MTOW (mt)	
Operator		Captain name	
Aircraft type		Captain phone	
Registration Number		Total number of crew	

## Schedule (UTC)

Date (YY. MM. DD )	Flight Nbr	A/P DEP (IATA or ICAO code)	ETD	A/P ARR (IATA or ICAO code)	ETA	PAX Number

Type of payment for handling:	<input type="radio"/> On credit	<input type="radio"/> Cash or credit card
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<b>Fueling</b>	<input type="radio"/> Required	<input type="radio"/> By captains request upon arrival	<input type="radio"/> Not required
Airport of refueling: (IATA or ICAO code)			
Quantity		Lt   lbs   kg	
Type of payment for refueling:	<input type="radio"/> On credit	<input type="radio"/> Cash or credit card	
	<input type="radio"/> Fuel carnet:		

<b>Crew hotel accomodation</b>	<input type="radio"/> Required	<input type="radio"/> Not required
Hotac at airport: (IATA or ICAO code)		
Hotel rate:	<input type="radio"/> ***	<input type="radio"/> ****
	<input type="radio"/> *****	
Location:	Downtown   A/P Area   Sea Coast	
Max room rate:		EUR   USD
Number of rooms:	Single	
	Double	
Meal Services:	Full board   Half Board   Bed/bkfst	
Crew names:		
Remarks:		

Type of payment for hotac:	<input type="radio"/> On credit	<input type="radio"/> Cash or credit card
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<b>Crew transfer</b>	<input type="radio"/> Required	<input type="radio"/> Not required
Transfer at airport: (IATA or ICAO code)		
Number of persons:		

<b>Limousine service for passengers</b>	<input type="radio"/> Required	<input type="radio"/> Not required
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<b>VIP Lounge</b>	<input type="radio"/> Required	<input type="radio"/> Not required
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VIP Lounge at airport: (IATA or ICAO code)		
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According to security regulations, list of PAX and car plate number required

Passenger List:		
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**Preferable way to receive an handling confirmation**

<input type="checkbox"/> AFTN	<input type="checkbox"/> SITA	<input type="checkbox"/> E-MAIL	<input type="checkbox"/> FAX
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By signing this "handling request form", I guarantee correct filling of request and payment for all required services.

Applicant		Date		Contact phone	
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